



Todd Harms
Fire Chief

Jennifer Sheetz
Board President
Division 5

Matt Kelly
Board Vice President
Division 7

Cynthia Saylor
Board Secretary
Division 1

Grant Goold
Board Member
Division 2

Randy Orzalli
Board Member
Division 3

Ted Wood
Board Member
Division 4

D'Elman Clark
Board Member
Division 6

Gay Jones
Board Member
Division 8

Vacant
Board Member
Division 9

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING

Thursday, March 12, 2020 – 6:00 PM

Sacramento Metropolitan Fire District
10545 Armstrong Avenue
Board Room – Second Floor
Mather, California

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

CALL TO ORDER

PLEDGE TO FLAG

METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Sunday, March 15th at 9:00 am and Monday, March 16th at 2:00 pm on Channel 14; Webcast at www.sacmetro cable.tv.

The open session Meetings are also available for viewing on the District website at www.metrofire.ca.gov.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS

Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

Serving Sacramento and Placer Counties



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REGULAR BOARD MEETING AGENDA

THURSDAY, MARCH 12, 2020

	<u>Page No.</u>
CONSENT ITEMS	
1. Action Summary Minutes Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of February 27, 2020.	5
2. Resolution No. 2020-002 – Commending Director Barnes Recommendation: Adopt Resolution commending Director Barnes.	11
3. Resolution No. 2020-003 – Jim “Peet” Peterson Station 65 Dedication Recommendation: Adopt Resolution dedicating Station 65 in memory of Jim “Peet” Peterson.	12
4. Watt Avenue Property and Business Improvement District (PBID) Renewal Petition Recommendation: Adopt a Resolution authorizing the Fire Chief to sign the attached petition on behalf of Metro Fire, and if successful authorize the Fire Chief to vote on the protest ballot.	13
 PRESENTATION ITEMS	
1. Overview of ALS Ambulance Service and RFP 19-05 Process <i>(Deputy Chief Shannon, Chief Harms, and Purchasing Manager Mark Jones)</i> Recommendation: Receive presentation, no action required.	*
 ACTION ITEMS	
1. FY2019 State Homeland Security Grant Program (SHSGP) Award <i>(Marie Jones, Accounting Specialist)</i> Recommendation: Adopt a resolution accepting the FY2019 SHSGP Award.	18
2. Fiscal Year 2019/20 Mid-Year Budget <i>(CFO Amanda Thomas)</i>	20
A. Resolution – 2019/20 Mid-Year Budget for the General Operating Fund 212A	52
B. Resolution – 2019/20 Mid-Year Budget for the Capital Facilities Fund 212D	54
C. Resolution – 2019/20 Mid-Year Budget for the Grants Fund 212G	56
D. Resolution – 2019/20 Mid-Year Budget for the Development Impact Fees Fund 212I	58
E. Resolution – 2019/20 Mid-Year Budget for the Leased Properties Fund 212L	60
F. Resolution – 2019/20 Pay Schedule for Employees	62
Recommendation: Adopt FY 2019/20 Mid-Year Budget Resolutions.	



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REGULAR BOARD MEETING AGENDA

THURSDAY, MARCH 12, 2020

3. **Board Vacancy – Division 9** (*Board Clerk Penilla*) 63
Recommendation: Direct the Board Clerk to start the process to fill the Board Vacancy with the approved provisions and set a Special Board Meeting date to interview, appoint, and administer the Oath of Office within Government Code §1780 timelines.

REPORTS

1. **PRESIDENT'S REPORT**—(*President Sheetz*)
2. **FIRE CHIEF'S REPORT**—(*Chief Harms*)
OPERATIONS' REPORT – (*Deputy Chief Bridge*)
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT**

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

- A. **Executive Committee** – (*President Sheetz*)
Next Meeting: TBD
- B. **Communications Center JPA** – (*DC Shannon*)
Report Out: March 10, 2020 at 9:00 AM
Next Meeting: March 24, 2020 at 9:00 AM
- C. **California Fire & Rescue Training JPA** – (*DC Shannon*)
Next Meeting: April 16, 2020 at 4:00 PM
- D. **Finance and Audit Committee**
Next Meeting: March 26, 2020 at 5:30 PM
- E. **Policy Committee** – (*Director Goold*)
Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

ADJOURNMENT

NEXT BOARD MEETING(S):

Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA

- Next Regular Board Meeting – March 26, 2020 at 6:00 PM

The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.

ANTICIPATED AGENDA ITEMS: Ambulance RFP Action Item



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REGULAR BOARD MEETING AGENDA

THURSDAY, MARCH 12, 2020

Posted on March 9, 2020

Melissa Penilla

Melissa Penilla, Clerk of the Board

* No written report

**  Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.